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Seen by:

Approved For Release 2005/11/21 : CIA-RDP70-00211R000700170038-4

~~CONFIDENTIAL~~*Rec. mgt 3-3-2*

10 June 1958

MEMORANDUM FOR THE RECORD

SUBJECT: Requisition for 62 Two-Drawer Safe Cabinets

1. The attached requisition was approved this date based on the following:

- a. Eighty-six 2-drawer safe cabinets were issued during the past 12 months, 30 in headquarters, 56 to the field.
- b. During this period there were only four turn-ins.
- c. As of this date there are 15 due-outs, and three on hand. This deficit of 12 cabinets will be covered by 30 due-ins from a previous requisition. (See Memo for the Record of 14 May 1958 re purchase order for safe cabinets.)

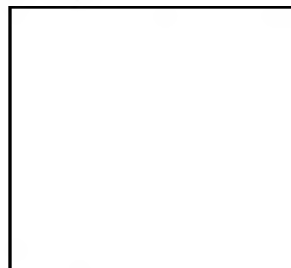
2. These facts were outlined to [] I also pointed out that the requisition was prompted by an Executive Order calling for advance obligation of FY 59 funds as an anti-recession measure.

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[] concurred in approving the requisition.

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Procurement Division, called me over certification on the purchase order to fill this requisition. It was agreed that [] would sign the purchase order certification "By direction of the CIA Records Officer," since we in fact approved the purchase order by approving this requisition.

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